



JOB POSTING

Position: Director, Information Technology **Location:** Hauppauge, NY
Type of Position: Full Time **FLSA Status:** Exempt
Date of Posting: July 7, 2010 **Internal Application**
Relocation: No **Expiration Date:** July 14, 2010

Summary:

- Overall management of personnel involved in the administration and development of the company's information systems including Active Directory, Databases, and Telecom systems hardware and software.
- Interfacing with other functional areas of the company insuring requirements and operational goals are being satisfied.
- Planning and management of IT projects and upgrades.
- Work with staff to insure they are motivated and have the proper tools to succeed.
- Planning for near term requirements and management of procurement and budgets for information technology hardware and software.

Minimum Requirements:

- BS or MS in Computer Science, Engineering or Information Technology
- 5 to 10 years related experience within the IT field.
- The position requires the candidate to have direct experience or certifications in the following areas:
 - MS SQL Database Administration and Development.
 - MS Windows Active Directory
 - MS Exchange 07 Administration
- Information Security Policy management including Firewall and Anti-Malware platforms.
- Management of IT personnel in a highly dynamic environment.
- Vendor evaluation and management.
- Excellent communication, leadership and collaborative skills.
- Advanced problem solving skills.
- Project management skills.

Optional/Preferred Skills:

- Microsoft MCITP in database administration and development are highly desired

Equal Employment Opportunity

M/F/D/V